



Julie's Music School

TERMS AND CONDITIONS

Please read the following information carefully and keep this document for reference. Note especially the notice period for changing times or stopping a course, as this can affect the whole class, not just your child.

In Summary:

- A half-term's notice is needed to stop lessons.
- Booking for a term's course needs to be done online at the start of each term.
- Refunds for missed lessons are not given.
- If I am absent, a full refund for that class will be given.
- No food or drink in the classroom.
- I may photograph or film lessons – please let me know if this is a problem.

1. CLASSES:

- 1.1. Operate during a 3-term year, each term usually lasts between 11 and 15 weeks.
- 1.2. Every Tuesday during term-time and will run for 30 minutes. **Please arrive 5 mins earlier to enable a prompt start to the lesson.**
 - Reception/ Year 1: 4:00-4:30
 - Year 2: 4:30-5:00
 - Year 3: 5:00-5:30

2. LESSON CANCELLATION / REFUNDS:

- 2.1. I require half a term's notice if students would like to stop lessons at the end of the term.
- 2.2. Refunds for missed lessons are not given. However, if I am unable to take the lesson for any reason, the lesson will be refunded.
- 2.3. In extreme weather conditions, or other events beyond my control, I will continue with the lesson in person, but regret that the lesson will not be refunded if cancelled for this reason.

3. PHYSICAL CONTACT:

- 3.1. Touch is used to identify tension, correct alignment, and help children develop their own kinesthetic awareness. This work is crucial for beginners,

and essential where players have developed physical habits which require retraining. It's also sometimes necessary when doing action songs to build musicianship skills (i.e. clapping palms).

- 3.2. Touch is limited to hands, wrists, arms, shoulders and back.
- 3.3. The purpose of touch is always explained when physical contact is necessary, so that the student is able to engage positively and effectively in learning.
- 3.4. Physical contact is never used unnecessarily, inappropriately, or without consent.

4. BEHAVIOUR:

- 4.1. For positive learning to take place in the class, I expect children to be kind and respectful to me and the others in the class.
- 4.2. I will set clear boundaries of what is expected, and I aim to be firm and consistent so that children know and feel secure within those boundaries.
- 4.3. If a child is disruptive, I will respond positively to them and help to maintain their self-esteem by showing I disapprove of their disruptive behaviour, not the child themselves. I will phone the parent to discuss the incident and suggest ways to support the child.

5. RECORDING IN LESSONS:

- 5.1. Lessons and the end-of-term concert may sometimes be photographed or filmed for the child's musical development, further publicity for the school and my professional development as a teacher – parents should speak to me if there are any objections to taking footage of their child.

6. OTHER:

- 6.1. No food or drink in the classroom.
- 6.2. Parents are allowed to be present to watch during the class.
- 6.3. Term dates are available on my website.
- 6.4. I hold both public liability and professional indemnity insurance. Documentation for this can be issued upon request.

7. INSTRUMENT:

- 7.1. Children will need a keyboard or piano at home to practice on. Preferably it needs to be full-length with 88 weighted keys. But for beginners, who are trying the instrument out, a smaller keyboard of 61 keys and above will be adequate at the start.